

# JOE SPORTSMANAGER

1234 Leisurely Drive  
Overland Park, Kansas 66215  
913-555-1212  
sports@manager.net

**OBJECTIVE** To obtain an entry-level marketing position with a professional sports team

**EDUCATION** **B.S.E. in Sport Management** Expected May 20xx  
*The University of Kansas* Lawrence, Kansas

- GPA: 3.53
- Larry Heeb Excellence in Sport Management Award, 20xx

**PROFESSIONAL EXPERIENCE** **Intern** January 20xx-Present  
*National Association of Basketball Coaches* Overland Park, Kansas

- Assist the Director of Association Affairs in the preparation and execution of the NABC 20xx Convention
- Recruited 26 vendors for Atlanta Expo
- Independently planned schedule of 52 conference workshops

**Sports Information Office Assistant** May 20xx-December 20xx  
*The University of Kansas* Lawrence, Kansas

- Designed, wrote, and edited Tennis Media and Recruiting Guide
- Organized and coordinated home matches for men's tennis team
- Assembled and distributed media packets for all men's and women's varsity home athletic events

**Loss Prevention Agent** May 20xx-February 20xx  
*SuperTarget* Lawrence, Kansas

- Awarded SuperTarget Loss Prevention Team Member of the Month four times
- Detected guest and employee theft, reducing store losses by 10%
- Supervised four Loss Prevention employees

**VOLUNTEER EXPERIENCE** Organized "HSES 100 Year Celebration", The University of Kansas  
Sunflower State Games Basketball Official  
Nike P.L.A.Y. Corps Youth Basketball Coach  
Youth Gymnastics Coach, The University of Kansas  
Home football games "Kids Fun Zone," The University of Kansas  
Practice team for Women's Basketball, The University of Kansas

**ACTIVITIES AND ORGANIZATIONS** President, Sport Management Club  
Delta Upsilon Fraternity  
Intramural soccer and basketball